



Select 80mm Card Receipt Printer

The **Card Operator (CO)** is authorized to install/select the 80mm Card Receipt Printer.



Application Tip

If you are a Card Operator (CO), you have the option to choose Select 80mm Card Receipt Printer. OTCnet offers the option to install an 80mm Card Receipt Printer for card processing receipts, they will be printed on 80mm (3.125 inch) paper.

Before you can select your 80mm printer, ensure:

- Your printer must be installed on your workstation or network. If you do not install the 80mm printer, card receipts will be sent to your default Windows printer.
- The OLB is not started. If it is started, you receive a message that the OLB is running and you will not be able to access the OLB menu until you stop the OLB.
- You must have the latest OLB version to select the 80mm printer.

If your agency uses check processing and/or deposit processing, check or deposit items will print to the Windows default printer, not the 80mm printer.



Application Tip

For the 80mm printer driver installation process, review the system requirements document (<https://www.fiscal.treasury.gov/files/otcnet/OTCnet-SysReq.pdf>) for additional information.

To select the 80mm Card Receipt Printer, complete the following steps:

1. Double-click the **Start OTCnet Local Bridge** icon located on the terminal's desktop.

Or

Click **Start>Programs>Start OTCnet Local Bridge**.

2. The *OTCnet Local Bridge Startup* window appears. Click the **File** menu, and then select **Select 80mm Card Receipt Printer**.
3. The *Select 80mm Card Receipt Printer* window appears. Select a printer and click **Confirm**.



Application Tip

If you want to cancel your selection (Select 80mm Card Receipt Printer), click **Clear Selection & Close** to cancel and close the window. A “*The Windows default printer, ‘Microsoft Print to PDF,’ will be used as your card receipt printer*” message appears. You will be returned to the OLB Login page. Card receipts will be sent to the default Windows printer. Click **OK**.

4. The “*You have successfully chosen XXX Printer as your 80mm card receipt printer*” message appears. Click **OK** to return to the OLB Login page.



Application Tip

In the event that your 80mm printer is no longer available (if your printer drivers are removed from the Window’s list of managed printers), the “*Your previously selected 80mm card receipt printer, ‘XXX Printer’, is no longer available. Card Receipt printing will revert back to using the Windows default printer. Please select an 80mm printer again to enable 80mm card receipt printing*” message appears on the OLB login page. Click **OK**.